



JOB DESCRIPTION

TITLE: Staff Nurse Practitioner

STATUS: Exempt/Part-time up to Full-time

PROGRAM/DEPARTMENT: Crisis Program- Adult Division

IMMEDIATE SUPERVISOR: Agency Medical Director

AGENCY DESCRIPTION:

Westside Community Services has been providing an array of community-based mental health, substance abuse, and HIV/AIDS services to clients in the City and County of San Francisco for 40 years. Incorporated in 1967, Westside is one of the oldest community-based agencies in the nation. The range of programs and services has varied over the years, while a commitment to providing excellent, high-quality, culturally and community appropriate programs has remained central to the core of the organization.

SUMMARY OF POSITION RESPONSIBILITIES:

Staff Nurse Practitioner will provide urgent psychiatric consultation and treatment to patients in crisis centers or provide ongoing Psychiatric care to patients in outpatient clinics and those already undergoing treatment for substance abuse and mental health problems. The ideal candidate will be well versed in assessment, differential diagnosis, treatment planning, crisis intervention, and prescription of psychotropic medication. Working in a multi-disciplinary team format is essential as is comfort working with a minority and underserved population in a community setting; a particular focus of the agency is to provide culturally competent mental health and wellness care to the African American community in San Francisco.

GENERAL DUTIES:

1. Perform psychiatric diagnostic evaluations and formulate treatment plans with staff for patients with dual diagnoses who present in crisis or in need of urgent mental health care.
2. Prescribe, dispense and monitor psychotropic medications according to protocols.
3. Identify and triage to appropriate medical intervention around substance abuse problems including acute intoxication.
4. Potentially supervise and collaborate with non-medical staff and trainees.
5. Obtain and monitor appropriate laboratory testing and vital signs.
6. Maintain confidential medical records and submit billing for all services rendered.
7. Provide patient consultation to other team members.
8. Attend and participate in weekly staff meetings.
9. Respond to psychiatric and medical emergencies with triage assessment and referrals.
10. Perform other related tasks as assigned.

QUALIFICATIONS:

1. Graduate preparation in Psychiatric/Mental Health Nursing.
2. Licensed in California as a registered nurse (RN) and a Nurse Practitioner (NP).
3. National certification as a Psychiatric/Mental Health Nurse Practitioner is preferred.
4. Possession of Nurse Practitioner Furnishing Number and Drug Enforcement Administration (DEA) registration number.

WORK SCHEDULE: Monday – Friday Variable Hours
Occasional Saturdays, Evenings, Holiday Shifts

APPLICATION DEADLINE: Open until filled.

APPLICATION PROCESS: E-mail: jobs@westside-health.org

Or

Mail Resume to
Westside Community Services
Human Resources Department
1153 Oak Street
San Francisco, CA 94117
Fax: 415-431-1813

We will consider qualified candidates with criminal histories in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance.

Westside Community Service is an Equal Opportunity Employer. People of Color and/or Bilingual are Encouraged to Apply.